



REQUEST FOR QUALIFICATIONS

California's Fourth Climate Change Assessment

Deadline for Submittal is 3 p.m. PDT, Friday, September 1, 2017

HIGH-LEVEL EXPERT ON THE SCIENCE, POLICY AND PRACTICE OF CLIMATE ADAPTATION AND INFRASTRUCTURE DEVELOPMENT

California is an international leader in developing statewide and localized climate change impact science to inform policy makers and infrastructure decisions. This work is being driven by state funded triennial climate assessments, federally led climate science, and investments by California academic institutions, non-governmental organizations and foundations. Currently underway, California's 4th Climate Assessment includes 34 individual climate impact science projects that span multiple policy areas, and impact types. This body of work will be organized regionally to provide downscaled assessments of climate change risk to people and the landscape. To help further the application of climate change impact science to build climate resiliency, pursuant to AB 2800 (Quirk, 2016) the California Natural Resources Agency (CNRA) has established and appointed the Climate Safe Infrastructure Working Group to investigate the current informational and institutional barriers to integrating climate adaptation science into state infrastructure design. More information on AB 2800 and the Climate Safe Infrastructure Working Group appointees can be found here: <http://resources.ca.gov/climate/climate-safe-infrastructure-working-group/>

BECI is looking for a high-level expert on the science, policy and practice of climate adaptation and infrastructure development to assist the State of California develop, manage, and facilitate the Climate Safe Infrastructure Working Group and lead the group in producing a Final Report of their findings to the Strategic Growth Council and the Legislature.

The selected expert will assist the State with the following activities:

- Develop the organizational structure for the Working Group including necessary issue-specific subcommittees.
- Organize logistics for 4-6 Working Group meetings from October 2017- May 2018. CNRA will assist with location and travel for members, as well as compliance with Bagley-Keene.
- Facilitate Working Group meetings and provide management plan for subcommittees.
- Organize necessary meeting materials and presentations to inform the working group. CNRA will be responsible for distributing materials, presentation and postings on the internet.

- Produce a Final Report of recommendations from the working group for the Strategic Growth Council and the Legislature that address the key questions raised by AB 2800.

A successful candidate must have the following qualifications:

- Experience managing and facilitating similar groups or efforts.
- Demonstrated leadership at the highest level of climate adaptation.
- Demonstrated leadership in the application of climate adaptation science to infrastructure planning and/or design.
- Familiarity with the science and climate policy landscape in California.
- Experience with the development and/or implementation of adaptation strategies.

Tasks and schedule:

- Task 1: Project Management – continuous through December 31, 2018.
- Task 2: Information Collection and Review including an annotated bibliography of sources collected and reviewed for working group materials – as necessary through December 31, 2018.
- Task 3: Preparation and facilitation for up to 6 public working group meetings – continuous through December 31, 2018.
- Task 4: Subcommittee Management and coordination (note: working group members will be expected to directly organize subcommittee meetings with the contractor providing higher level management for the working group) – continuous through December 31, 2018.
- Task 5: Final Working Group recommendations Report writing and coordination. CNRA will complete printing and internet production. – continuous through July 1, 2018 or until completed.
- Task 6: General support for CNRA led post-Report Public Outreach and Continued Engagement – continuous through December 31, 2018.

Required information for consideration:

- Curriculum Vitae
- Short (1 - 6 pages) statement of interest, relevant experience, and description of how the proponent would manage the Working Group and implement each required task
- Proposed rate for services

Instructions for Submission of RFQ Response:

RFQ Response must be submitted via email as a single PDF file. The deadline for submissions is 3 p.m. Pacific Daylight Time on Friday, September 1. The email address for submissions is cca@beci.berkeley.edu. Earlier submission is encouraged to avoid potential last minute issues with transmittal.